



**Confirmed Minutes of the Meeting of the Civil Defence  
Emergency Management Group held in the Council Chamber,  
Upper Hutt City Council, 838 Fergusson drive Upper Hutt, on  
Friday 1 April 2011 at 8.33 am**

**Present**

Mayor Rowan (Chair)	(Kapiti Coast District Council) (KCDC)
Mayor Daniell	(Masterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Leggett	(Porirua City Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council) (8.43 am – 10.29 am; Items 12 -15)
Councillor Wilde	(Greater Wellington Regional Council) (GW)
Councillor Brazendale substituted for Mayor Mark	(Carterton District Council)

The Chairperson, on behalf of the group, expressed its sympathy to former member, ex Wellington Mayor Kerry Prendergast, for a recent family bereavement.

**CDE 09 Apologies**

*Moved* (Mayor Rowan/Cr Wilde)

*That the CDEM Group accepts the apologies for lateness from Mayor Wallace.*

The motion was **CARRIED**.

CDE 10 **Public Participation**

No members of the public participated in the meeting.

CDE 11 **Confirmation of Minutes**

*Moved* (Mayor Daniell/Mayor Rowan)

*That the CDEM Group confirms the minutes of the meeting held on 7 December 2010, Report 11.140.*

The motion was **CARRIED**.

CDE 12 **CDEM training for CDEM group members (Mayors)**

All Mayors agreed to undertake GDEM training. Mayor Rowan and Mr Dougherty volunteered to co-ordinate the setting up of a training course within three months. Any suggestions for the content of the course are to be forwarded to Mr van Schalkwyk.

CDE 13 **Christchurch Earthquake (22 February 2011) – observations and relevance to the Wellington region**

Ian Dawe (GW Senior Hazards Analyst), and Murray Kennedy (GW Group Manager Utility Services) of the Wellington CDEM Group, gave *Powerpoint* presentations.

Councillor Aaron Keown of the Christchurch City Council gave an oral report.

**Noted**

The GW officers were asked to provide group members with copies of their *Powerpoint* presentations.

CDE 14 **Group Controller's Report**

**Report 11.139**

File: Z/01/04/19

*Moved* (Cr Wilde/Mayor Wade–Brown)

*That the CDEM Group:*

- 1 Receives the report.*
- 2. Notes the content of the report*

The motion was **CARRIED**.

CDE 15 **CDEM Group meeting dates for 2011**

**Report 11.138**

File: Z/01/04/01

*Moved*

*(Mayor Rowan/Cr Wilde)*

*That the CDEM Group meets on the following dates for the remainder of 2011:*

- 1. Friday 3 June 2011 at 9.00 am*
- 2. Friday 9 September 2011 at 9.00 am*
- 3. Friday 25 November 2011 at 9.00 am.*

The motion was **CARRIED**.

The meeting closed at 10.28 am.

Mayor Jenny Rowan  
Chair, Civil Defence Emergency Management Group

Date