

Report 17.103

31/03/2017

File: CCAB-21-156

Confirmed public minutes of the Civil Defence and Emergency Management Group (Joint Committee) meeting held in the Council Chamber, Upper Hutt City Council, 838 Fergusson Drive, Upper Hutt, on Friday, 31 March 2017 at 9.00am

Present

Mayor Wallace (Chair)	(Hutt City Council)
Mayor Booth	(Carterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Gurunathan (from 9.57am)	(Kapiti Coast District Council)
Councillor Laidlaw	(Greater Wellington Regional Council)
Mayor Lester	(Wellington City Council)
Mayor Napier	(South Wairarapa District Council)
Mayor Patterson	(Masterton District Council)

1 Apologies

Moved (Mayor Wallace/ Mayor Guppy)

That the CDEM Group accepts the apologies for lateness from Mayor Gurunathan and for absence from Mayor Tana.

The motion was **CARRIED**.

2 Public Participation

There was no public participation.

The meeting agreed to consider item 7 on the agenda *Lifelines update* ahead of item 3, *Confirmation of the minutes of 25 November 2016 and 13 December 2016*.

3 Lifelines update

Report: 17.90

File: Z/01/04/19

Hon Dame Fran Wilde, Chair, Wellington Lifelines Group, spoke to the report.

Moved

(Mayor Wallace/ Mayor Napier)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

4 **Confirmation of the minutes 25 November 2016 and 13 December 2016**

Moved

(Mayor Wallace/ Mayor Patterson)

That the CDEM Group confirms the minutes of the meetings of 25 November 2016, Report 16.510 and 13 December 2016, Report 16.533.

The motion was **CARRIED**.

5 **Process to appoint a replacement Regional Manager WREMO and Group Controller**

Report: 17.86

File: Z/01/04/19

Pat Dougherty, Outgoing CEG Chair, spoke to the report.

Moved

(Mayor Wallace/ Mayor Guppy)

That the CDEM Group:

1. *Receives the report.*
2. *Supports in principle the proposal to carry out a review of WREMO and, in particular, the desirability of expanding its role and the services it delivers and requests that the Terms of Reference for such a review be brought back to the next meeting of the Joint Committee for approval; and,*
3. *Endorses the process for the recruitment of the Regional Manager WREMO, which contains the following elements:*
 - a. *GWRC develops a Job Description (with input from the CEs Forum and other CEG members), advertises the vacancy, develops a long list of preferably 8 – 10 names, and manages the interview process.*
 - b. *The job description will reflect the separation of roles of Regional Manager and Group Controller.*
 - c. *The job description will provide that an immediate priority for the new Regional Manager shall be to nominate an appointment to the position of Group Controller for Joint Committee approval on the recommendation of*

CEG.

- d. *The CEG has responsibility to develop a short list of preferably 3 – 5 names for interview.*
- e. *An interview panel of the Chief Executives of Greater Wellington Regional Council, Hutt City Council, Wellington City Council and Carterton District Council shall conduct interviews and provide a recommendation to the CEG.*
- f. *The CEG will review the recommendation and endorse it for negotiations with the preferred candidate to commence.*

The motion was **CARRIED**.

Noted: The CDEM Group noted their appreciation for Bruce Pepperell's outstanding work as Regional Manager and Group Controller for the last five years.

6 **Kaikoura Earthquake event – November 2016**

Report: 17.89

File: Z/01/04/19

Bruce Pepperell, Regional Manager, WREMO, spoke to the report.

Moved

(Mayor Wallace/ Councillor Laidlaw)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

7 **Wellington Resilience Programme update**

Mayor Gurunathan arrived at the meeting during consideration of this item.

The Group received a presentation on the Wellington Regional Resilience Coordination Group programme.

Deb Hulme, Programme Director, Wellington Regional Resilience Coordination Group gave an overview of the programme. The aims of the programme are:

- Catalyse and secure a step change in regional resilience (readiness + risk reduction)
- Fast tracking investment to enable the step change
- Coordinating and monitoring short-term activities that contribute to the step change

- Reviewing effectiveness of current arrangements and tools currently in place to support regional resilience; and make suggestions for improvements if required (including post-event system capability and capacity).

Cross-agency solutions are underway:

- Coordination and acceleration through a cross-agency programme
- Planning a Household and Community Resilience Campaign
- Buildings: early warning + readiness
- Long term investment needs
 - Wellington Lifelines Resilience Programme Business Case
 - More than \$1 billion in projects currently in long term plans, e.g.
 - Prince of Wales Reservoir \$25m
 - Cross Harbour Pipeline \$80m
 - Other bulk water main work of \$40m
 - Strengthening Wellington Town Hall at \$90m.

Colonel David Russell spoke about the Wellington Region Earthquake Plan (WREP). The aim of this WREP will be to direct and coordinate the regional response to an earthquake and to assign resources across the Region and community. The aim is to have the framework for the WREP and subsequent modules developed by August 2017, with the final plan being approved by the CDEM group in November 2017.

Dan Neeley, Manager Community Resilience, WREMO, spoke about disaster recovery planning, and adapting a recovery model that has been developed for San Francisco for use in the Wellington Region. A household campaign will take place over the next year to raise awareness for the public about household resilience.

8 **CDEM Group Appointments**

Report: 17.91

File: Z/01/04/19

Moved

(Mayor Wallace/ Mayor Guppy)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Appoints Tony Stallinger as Chair of the Wellington CDEM Group Coordinating Executive Group.*
- 4. Approves the following appointments:*
 - a. Davor Bejakovich, Alternate Group Controller, subject to the satisfactory completion of the WREMO Controllers Course;*

- b. *Scott Martin, Alternate Local Controller, Porirua City, subject to the satisfactory completion of the WREMO Controllers Course;*
- c. *Geoff Stuart, Alternate Local Controller, Hutt City, subject to the satisfactory completion of the WREMO Controllers Course;*
- d. *Debra Nicholas, Alternate Local Controller, Hutt City, subject to the satisfactory completion of the WREMO Controllers Course;*
- e. *Mike Ryan, Alternate Local Controller, Upper Hutt City, subject to the satisfactory completion of the WREMO Controllers Course;*
- f. *Jessica Hare, Alternate Local Controller, Upper Hutt City;*
- g. *Steve Taylor, Alternate Local Controller, Upper Hutt City, subject to the satisfactory completion of the WREMO Controllers Course;*
- h. *David Hopman, Local Controller, Wairarapa; and,*
- i. *Jennie Mitchell, South Wairarapa District Council, Recovery Manager, Wairarapa.*

The motion was **CARRIED**.

Noted: The CDEM Group noted their appreciation for Pat Dougherty's outstanding work as CEG Chair for the last seven years.

9 **WREMO Quarterly Report (1 October – 31 December 2016)**

Report: 17.92

File: Z/01/04/19

Bruce Pepperell, Regional Manager, WREMO, presented the report.

Moved

(Mayor Wallace/ Mayor Guppy)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

10 **Next meeting: 23 June 2017**

The meeting closed at 10.10am.

Chair, Wellington Civil Defence Emergency Management Group.

Date: