

Report 18.368

24/08/2018

File: CCAB-21-247

Confirmed minutes of the Civil Defence and Emergency Management Group meeting held in the Council Chamber, Level 2, Upper Hutt City Council, 838 Fergusson Drive, Upper Hutt, on Friday, 24 August 2018 at 09:02am

Present

Mayor Patterson (Deputy Chair)	(Masterton District Council)
Mayor Booth	(Carterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Gurunathan	(Kapiti Coast District Council)
Mayor Lester	(Wellington City Council)
Councillor Laidlaw	(Greater Wellington Regional Council)
Mayor Patterson	(Masterton District Council)

Also present

Acting Mayor David Bassett	(Hutt City Council)
Deputy Mayor Izzy Ford	(Porirua City Council)

The CDEM group Deputy Chair presided at the meeting in the absence of the CDEM Group Chair.

1 Apologies

Moved (Mayor Booth/Mayor Guppy)

That the CDEM Group accepts the apologies for Mayors Napier, Tana and Wallace.

The motion was **CARRIED**.

2 Public Participation

There was no public participation.

3 **Confirmation of the minutes of 22 June 2018.**

Moved (Mayor Booth/Mayor Guppy)

That the CDEM Group confirms the minutes of the meeting of 22 December 2018, Report 18.265.

The motion was **CARRIED**.

4 **CDEM Group Appointments**

Report: 18.352

File: CCAB-21-234

Moved (Cr Laidlaw/Mayor Booth)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

5 **WREMO Annual Report (2017/2018)**

Jeremy Holmes, Regional Manager, Wellington Civil Defence and Emergency Management, spoke to the report.

Report: 18.352

File: CCAB-21-234

Moved (Mayor Guppy/Mayor Booth)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the contents of the report.*
3. *Approves the report as an accurate record of those activities that occurred in 2017/2018.*

The motion was **CARRIED**

Noted: Mayor Patterson acknowledged the commitment of Greater Wellington Regional Council to provide staff for training.

6 **Ministerial (TAG) Review Update**

Brief

Jeremy Holmes, Regional Manager, Wellington Civil Defence and Emergency Management, gave the CDEM Group a brief on the recent Ministerial (TAG) Review which is in its final stage of decision making. He outlined some of the problems and solutions to them of New Zealand's emergency response system. There is an on-going emphasis on community engagement especially engagement with Iwi. For the Wellington Region there are likely to be three Iwi representatives similar to the climate change model. The CDEM group was advised of the issues of technical inoperability of equipment. The Ministerial Decision is due to be published on the 30 or 30 August 2018.

Moved

(Mayor Booth/Councillor Laidlaw)

That the CDEM Group:

- 1. Note the progress of the Ministerial (TAG) Review*
- 2. Note the limited visibility of implications for the region*
- 3. Note the likely delay on the development and approval of the Next Group Plan*

The motion was **CARRIED**.

7 National Resilience Strategy Update

Brief

Jeremy Holmes, Regional Manager, Wellington Civil Defence and Emergency Management, gave the CDEM Group an update on the National Resilience Strategy, this is currently awaiting Ministerial Decisions and has ongoing changes.

Moved

(Mayor Guppy/Councillor Laidlaw)

That the CDEM Group:

- 1. Note that ongoing changes to the national strategy (with which regional alignment is required)*
- 2. Note the likely additional delay on the development and approval of the Next Group Plan.*

The motion was **CARRIED**.

8 Group Plan Proposal

Brief

Jeremy Holmes, Regional Manager, Wellington Civil Defence and Emergency Management, gave the CDEM Group a brief on the Group Plan Proposal highlighting

the revised timeline and advising that it would come back to the CDEM Group for approval at the end of June 2019.

Moved

(Mayor Guppy/Mayor Booth)

That the CDEM Group:

- 1. Note the likely delay on development and approval of the Next Group Plan*
- 2. Note the proposed adjustment of the Group Plan timeline*
- 3. Note the MCDEM feedback on the proposal*
- 4. Agrees to the proposed extension of the Current Group Plan until 30 June 2019 to provide sufficient time for the new Group Plan to be developed effectively.*

The motion was **CARRIED**.

9 **Response Teams update**

Brief

Jeremy Holmes, Regional Manager, Wellington Civil Defence and Emergency Management, gave the CDEM Group an update on the Response Teams. A national way forward has been agreed that is based on the Wellington Region approach and a draft framework will be produced by the National working group before 28 September 2018.

Moved

(Mayor Booth/Councillor Laidlaw)

That the CDEM Group:

- 1. Note the progress made over the past two months*
- 2. Note the intent to progress the matter going forward*

The motion was **CARRIED**.

10 **Community Preparedness Update**

Brief

Jeremy Holmes, Regional Manager, Wellington Civil Defence and Emergency Management, gave the CDEM Group an update on Community Preparedness, the Earthquake Planning Guide produced in 2017 has been translated into fifteen languages and has been distributed across the region. The Te Reo version will be launched in September during Maori Language Week. The Long Walk Home events in Kapiti and Upper Hutt are planned for 10-11 November 2018.

Moved

(Mayor Guppy/Mayor Booth)

That the CDEM Group:

- 1. Note the Earthquake Planning Guide is now available in 15 languages*
- 2. Note that Shakeout and Tsunami Hikoī is planned for 18 October*
- 3. Note that Long Walk Home is planned for 10-11 November*
- 4. Note that options for the anniversary of the Kaikoura Earthquake (14 November) are being explored*

The motion was **CARRIED**.

11 CDEM Group Appointments

Report: 18.355

File: CCAB-21-238

Moved

(Mayor Patterson/Mayor Booth)

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Approves the following controller appointments:*
 - a. Wayne Maxwell, Local Controller, Kapiti Coast*
 - b. Craig Cottrill, Alternate Controller, Hutt City*
 - c. Damon Simons, Alternate Controller, Hutt City*
- 4. Approves the following recovery appointments:*
 - a. Brian Patchett, Recovery Manager, Porirua City*
 - b. Natasha Tod, Recovery Manager, Kapiti Coast*

The motion was **CARRIED**.

12. WCC Lessons from the Kaikoura Earthquake

Discussion

Simon Fleisher, Civil Defence Emergency Management Local Controller, Kevin Lavery, Chief Executive, Wellington City Council and Mayor Justin Lester, Wellington City Council spoke about the Wellington City Council Response to the 2016 Kaikoura Earthquake.

Mayor Lester spoke about interacting with the media and the importance of making good decisions based on expert advice. He emphasised the importance of transparency and spoke about how following the 2016 Kaikoura earthquake they had press conferences at the WREMO base every day until the media stopped attending. He spoke about Centreport being the worst affected area of the city. Mayor Lester advised other members of the CDEM group to make sure they have the phone number of Kris Faafoi the Minister of Civil Defence and Emergency Management readily accessible. He outlined the power of social media for having direct communications with the public and used the example that the reach of Wellington Live is almost more than that of The Dominion Post. Finally he advised the importance of keeping documentation especially recording decisions made.

Kevin Lavery, Chief Executive of Wellington City Council spoke about how in a situation such as the 2016 Kaikoura Earthquake you are always operating on imperfect information. He also outlined how following on from this event there had been good work undertaken alongside central government to improve long term resilience. An example given was changing the regulatory setting for Wellington Electricity and Wellington Water to engage in some resilience work with the hospitals. He discussed the importance of record keeping and how in his view this was easier to do for big decisions such as Declaring a State of Emergency but sometimes was lost in terms of mid-level decisions such as closing the CBD.

Simon Fleisher, Civil Defence Emergency Management, Local Controller outlined to the CDEM group how the Controller for a Territorial Local Authority (TLA) has a day job in addition to their Civil Defence responsibilities. He discussed how the WCC response to the 2016 Kaikoura Earthquake lasted for twelve days. With regards to buildings he made the point that if you are not sure whether or not to evacuate a building you can always evacuate people and then if it is ok let them back in later, he referenced the Building Act and how it gives TLA's powers in the case of public safety considerations. Simon reiterated the point make Kevin Lavery about acting on incomplete information. He also praised the professionalism of Fire and Emergency, USAR (Urban, Search and Rescue) and the engineers that were involved in the Wellington response to the 2016 Kaikoura Earthquake. It was emphasised that tsunami processes are now much better than they were in 2016.

Next meeting: 14 December 2018.

The meeting closed at 10:10am.

Chair, Wellington Civil Defence Emergency Management Group.

Date: