



**greater WELLINGTON**  
**REGIONAL COUNCIL**  
**Te Pane Matua Taiao**

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## **Civil Defence Emergency Management Group**

Monday 30 March 2020, 11.00am  
By teleconference

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### **Members**

Mayor Baker (Chair)	Porirua City Council
Mayor Patterson (Deputy Chair)	Masterton District Council
Mayor Barry	Hutt City Council
Mayor Beijen	South Wairarapa District Council
Mayor Gurunathan	Kāpiti Coast District Council
Mayor Guppy	Upper Hutt City Council
Mayor Foster	Wellington City Council
Mayor Lang	Carterton District Council
Councillor Ponter	Greater Wellington Regional Council

**Recommendations in reports are not to be construed as Council policy until adopted by Council**

# Civil Defence Emergency Management Group (CDEM Group)

Meeting to be held on Monday 30 March 2020, at 11.00am via  
teleconference.

## Public Business

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2.	Conflict of interest declarations		
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4.	CDEM Group Appointments	<b>Report 20.110</b>	3

**Civil Defence Emergency Management Group Joint Committee**

**30 March 2020**

**Report 20.110**

**For Decision**

**CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP APPOINTMENTS 2020**

**Te take mō te pūrongo**

**Purpose**

1. To propose to the Civil Defence Emergency Management (CDEM) Group Joint Committee (the Joint Committee) a number of appointments to the CDEM Group.

**He tūtohu**

**Recommendations**

That the Joint Committee:

- 1 **Approves** the following changes to the statutory appointments:
  - a Removal of Barbara McKerrow and Deborah Howse (Alternate Controllers, WCC), Kane McCollum (Supplementary Controller, WCC), Mike Evans (Recovery Manager, PCC), Brent Kibblewhite (Recovery Manager, HCC), Matt Reid (Alternate Recovery Manager, HCC), Mike Ryan (Alternate Controller, UHCC), Wayne Maxwell (Alternate Controller, KCDC), Tania Madden (Recovery Manager, Masterton), Mark Allingham (Alternate Controller, South Wairarapa) Jennie Mitchell (Recovery Manager, South Wairarapa).
  - b Addition of Karl Maddaford (Alternate Controller, WCC), Tim Langley (Alternate Controller, South Wairarapa) and Karen Yates (Recovery Manager, South Wairarapa), Derek Baxter (WCC), Scott Martin (PCC), Richard Harbord (HCC), Lester Piggott (HCC), Phil Becker (WCC) and Andrew Dalziel (PCC),(Alternate Group Controllers) Liezel Jahnke (UHCC), Chris Costley (UHCC), and Dirk Botha (UHCC) (Alternate Controllers).
- 2 **Approves** the following changes as discussed at the virtual meeting on 23 March 2020:
  - a That the Regional Manager takes over the Group Controller function and responsibilities and delegates roles and responsibilities to Deputy Group Controllers as required.
  - b That all Local Controller appointments are able to work up to the Group (regional) level and across all territorial authorities, as required.

## Te tāhū kōrero

### Background

2. The CDEM Act 2002 (sections 26, 27, 29 and 30) requires a CDEM Group to appoint, either by name or reference to the holder of an office a suitably qualified and experienced person to be the:
  - a Group Controller for its area
  - b Group Recovery Manager for its area
3. The CDEM Group is also required to appoint at least one suitably qualified and experienced person to perform the functions and duties, and exercise the powers of the Group Controller and the Group Recovery Manager if they are absent from duty for any reason.
4. The Act also states that a CDEM Group may appoint one or more persons to be:
  - a A Local Controller
  - b A Local Recovery Manager.
5. On 23 March 2020 members of the Joint Committee met virtually to discuss two points:
  - a That the regional manager takes over the Group Controller function and responsibilities and delegates roles and responsibilities to Deputy Group Controllers as required.
  - b That all Local Controller appointments are able to work up to the Group (regional) level and across all TAs as required.
6. It is intended that these two matters be formally approved at this meeting.

### Civil Defence Emergency Management Group appointments

7. The following key is used in the table below:
  - Bold** – New appointee
  - ~~Strikethrough~~ - Removed appointee
  - Standard – Current appointee.

**Group Controllers and alternates**

8. The following table provides an updated list of statutory appointees for the Group Controller (and alternates) as follows:

<b>Controllers</b>	
<b>CDEM Group</b>	David Russell (Group Controller) Alistair Allan (alternate) Davor Bejakovich (alternate) Bruce Pepperell (alternate) Jeremy Holmes (alternate) <b>Derek Baxter (alternate)</b> <b>Scott Martin (alternate)</b> <b>Richard Harbord (alternate)</b> <b>Lester Piggott (alternate)</b> <b>Phil Becker (alternate)</b> <b>Andrew Dalziel (alternate)</b>  Adrian Glen (supplementary) Dan Neely (supplementary)
<b>Wellington City</b>	Derek Baxter (primary) David Chick (alternate) <del>Barbara McKerrow (alternate)</del> Phil Becker (alternate) Sarah Murray (alternate) Stephen McArthur (alternate) Michelle Riwai (alternate) <del>Deborah Howse (alternate)</del> Moana Mackey (alternate) Mike Mendonca (alternate) <b>Karl Maddaford (alternate)</b>  Adrian Glen (supplementary) Kane McCollum (supplementary)
<b>Porirua City</b>	Jerry Wrenn (primary) Brian Anderson (alternate) Scott Martin (alternate) Andrew Dalziel (alternate) Trevor Farmer (alternate) Bruce Pepperell (alternate) Mike Evans (alternate)
<b>Kapiti Coast District</b>	James Jefferson (primary) Janice McDougall (alternate) <del>Wayne Maxwell (alternate)</del> Bruce Johnston (alternate) Kevin Currie (alternate)

<b>Controllers</b>	
	Glen O'Connor (alternate) Rian van Schalkwyk (alternate)  Adrian Glen (supplementary) Scott Dray (supplementary)
<b>Hutt City</b>	Lester Piggott (primary) Geoff Stuart (alternate) Craig Cottrill (alternate) Damon Simons (alternate) Simon Fleisher (alternate)
<b>Upper Hutt City</b>	Geoff Swainson (primary) Richard Harbord (alternate) <del>Mike Ryan (alternate)</del> Jonnette Adams (alternate) Craig Cottrill (alternate) Vibhuti Chopra (alternate) <b>Liesel Jahnke (alternate)</b> <b>Chris Costley (alternate)</b> <b>Dirk Botha (alternate)</b>  Jessica Hare (supplementary)
<b>Wairarapa</b>	David Hopman (primary) Jonathan Hooker (alternate) <del>Mark Allingham (alternate)</del> <b>Tim Langley (alternate)</b> Carolyn McKenzie (alternate) Richard Harbord (alternate)  Darryl McCurdy (supplementary)

**Group Recovery Managers**

9. The following table proposes an updated list of statutory appointees for the Group Recovery Managers:

<b>Recovery Managers</b>	
<b>CDEM Group</b>	Dan Neely (Recovery Manager) Nigel Corry (alternate) Luke Troy (alternate)
<b>Wellington City</b>	Mike Mendonca (Recovery Manager) Paul Andrews (alternate) Danny McComb (alternate)
<b>Porirua City</b>	<del>Mike Evans (Recovery Manager)</del>

<b>Recovery Managers</b>	
<b>Kapiti Coast District</b>	Natasha Tod (Recovery Manager)
<b>Hutt City</b>	<del>Brent Kibblewhite (Recovery Manager)</del> Geoff Stuart (alternate) <del>Matt Reid (alternate)</del>
<b>Upper Hutt City</b>	Liezel Jahnke (Recovery Manager) Geoff Swainson (alternate) Jonnette Adams (alternate)
<b>Wairarapa</b>	<del>Tania Madden (Masterton)</del> Dave Gittings (Carterton) <del>Jennie Mitchell (South Wairarapa)</del> <b>Karen Yates (South Wairarapa)</b>

### ***Lifelines Co-ordination***

10. There is no change to appointments to Lifelines Co-ordination:

<b>Lifelines Co-ordination</b>	
<b>CDEM Group</b>	Richard Mowll

### **Ngā hua ahumoni**

#### **Financial implications**

11. There no financial implications arising from the matters for decision. Any associated costs are covered by the respective councils according to their individual agreements.

### **Ngā tikanga whakatau**

#### **Decision-making process**

12. The matters requiring decision in this report were considered by officers against the decision-making requirements of Part 6 of the Local Government Act 2002.

### **Te hiranga**

#### **Significance**

13. Officers considered the significance (as defined by Part 6 of the Local Government Act 2002) of these matters, taking into account Council's *Significance and Engagement Policy* and *Decision-making Guidelines*. Officers recommend that the matters are of low significance as it is consistent with all relevant legislative requirements.

### **Te whakatūtakitaki**

#### **Engagement**

14. Due to the low significance of these decisions, no engagement on these matters was undertaken.

**Ngā tūāoma e whai ake nei**  
**Next steps**

15. No further external communication is required.

**Ngā kaiwaitohu**  
**Signatory**

Writer	Jeremy Holmes – Regional Manager
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**He whakarāpopoto i ngā huritaonga  
Summary of considerations**

***Fit with Council's roles or Committee's terms of reference***

Each local authority in the Wellington Region is a member of the CDEM Group. The CDEM Group's functions, duties and powers are those of a Civil Defence Emergency Management Group as described in the CDEM Act 2002. The CDEM Group is also a joint standing committee under clause 30(1)(b) of Schedule 7 to the Local Government Act 2002.

***Implications for Māori***

There are no known implications for Māori

***Contribution to Annual Plan / Long term Plan / Other key strategies and policies***

There are no known implications for Council's strategies, policies or plans.

***Internal consultation***

All local authority Chief Executives were engaged and support the proposed appointees.

***Risks and impacts: legal / health and safety etc.***

While there is no significant legal or health and safety risk, it is important that all Controllers, Recovery Managers and Group Welfare appointments are appropriately contracted to the council for which they hold the appointment.